METRO RECORDS SUBPOENA SERVICE

19775 Washtenaw • Harper Woods, MI 48225
Phone: 313-372-6525 Email orders: metrorecords@comcast.net

Requesting Attorney	Bar No	Phone No

Signature _____

(I authorize Metro Records Subpoena Service to advance any subpoena fees in conjunction with this request. I also agree to reimburse Metro Record Subpoena Service for any advanced subpoena fees in addition to the subpoena processing fee and reasonable copying costs associated with this request).

Firm	Attention	Bill To
Date of Request	Your File No	Claim No

Name On Record	Address
Date of Birth	Social Security Number	Date of Incident
Court-County	Court Case No	Judge Name
Name of Case	Is Case in Suit ☐ Yes ☐ No

RECORDS TO BE REQUESTED Code: H-Hospital D-Doctor E-Employment C-Clinic F-Fire I-Insurance P-Police S-School O-Other: _____

Nos.	Deponent	Address	Phone	Dates or ID

Special Instructions

Plaintiff Attorney	Co-Counsel Attorney
Address	Address
Phone	Phone
Defendant Attorney	Co-Defendant Attorney
Address	Address
Phone	Phone